



TYLER INDEPENDENT SCHOOL DISTRICT

THIRD PARTY FERPA RELEASE

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students." "Educational records" are records, files, documents, and other material maintained by the school district pertaining to a particular student. Specifically excluded from this accessibility are 1) records maintained personally by school district personnel, 2) medical records, 3) legal records, and 4) parent's financial information.

In certain instances, information may be released without consent of the parent or eligible student. Some examples are:

- School officials with legitimate educational interest;
- Other schools to which a student is transferring;
- To comply with a judicial order or lawfully issued subpoena;
- Appropriate officials in cases of health and safety emergencies; and
- State and local authorities, within a juvenile justice system, pursuant to specific State law.

For more information and a complete list of exceptions, visit the FERPA website at <http://www.ed.gov/policy/gen/guid/fpco/ferpa/index.html>.

Eligible students are required to either give written consent to the school district to release "educational records," to parent(s)/guardian(s) or provide proof that he/she is a dependent according to IRS regulations. A copy of your parent(s) previous year tax return showing student as a dependent is needed as proof for every year you request parental access if the student is an eligible student.

By signing the statement below, I, _____, (parent/eligible student): authorize representatives of Tyler Independent School District to release any and all information contained in the following:

- All Educational Records **NOTE:** By checking this, you are including all Academic and Disciplinary Records
 Academic Records Only
 Disciplinary Records Only

Complete and sign this form, listing the name(s) of the individuals to whom you wish to give access and their relationship to you in the spaces provided. Please print clearly. Unreadable names will be disregarded.

_____ (name) _____ (relationship)

_____ (name) _____ (relationship)

_____ (name) _____ (relationship)

(Page 1 of 2 - Signature and Notary Block on back)

This consent form remains in effect from the date indicated below for as long as the above named student is enrolled at Tyler Independent School District and/or until the Records Management Office receives written authorization to remove or change it.

Parent/Eligible Student Signature

Date

State of Texas
County of Smith

Sworn to (or affirmed) and signed before me this _____ day of _____, 200____,
by _____.

_____ Personally Known

_____ Produced Identification

Type of ID Produced: _____

Notary Signature

Seal: