



Bilingual/ESL Services

Tyler Independent School District

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Date: September 17, 2009

To: Dr. Carol Saxenian, Principal of John Tyler HS, Roger McAdoo, Principal of Robert E. Lee HS, Jack Antilley, Principal of the PACE campus, Vanessa Choice, Principal of the Plyler Alternative Campus

From: Mina Aparicio, ESL Coordinator and Frances Balderrama, Bilingual Coordinator

Subject: LPAC Paperwork Preparation for Students Attending the PACE and Plyler Campuses

In accordance with the TAC §89.1220, the Language Proficiency Assessment Committee (LPAC) is required to carry out their responsibilities during the school year. LEP students who are currently attending the PACE and Plyler campuses will have LPAC decisions made at their originating campus, John Tyler or REL HS. The LPAC of the originating campus will continue to maintain the same membership composition. The originating campus is responsible for notifying the PACE or Plyler campus administration of any changes related to services and status for each LEP student within the same day of the LPAC meeting. Upon request of the originating campus, teachers and administrators from the PACE and Plyler campuses will provide feedback to the LPAC regarding a student's performance as it relates English language proficiency and academic performance.